

Details information of Science & Technology Cell under the section 4 of the RTI Act, 2005.

1.	Name	Science & Technology Cell
2.	Address	Dhankheti, Shillong – 1
3.	Nodal Officer	Research Officer, Science & Technology Cell, Planning Department Phone No.(0364)2223795 (O)
4.	Constitution	The State Govt. constituted a S & T Cell in 1985 in the Planning Department for providing Secretariat assistance on the State level committee on s & T with the increasing number of activities on S & T in the State, the s & T Cell was revised and reconstituted in 1995.
5.	Vision	The vision of Science & Technology Cell is to ensure effective utilization of science & technology for all round development of the State.
6.	Mission	<p>With the two autonomous S&T Agencies namely State Council of Science & Technology Environment and Shillong Science Centre as implementing agencies of programme in the State, the S&T Cell acts as the State level authority to :</p> <ul style="list-style-type: none"> i. Formulate policies and programmes on popularization, development and application of science and technology in the State. ii. Scrutinize proposals iii. Provide direction, co-ordinate, monitor, supervise and follow-up activities undertaken in the State. iv. Act as the nodal agency v. Undertake various measures for affective utilization of science & technology in the State.
7.	Objectives	<ol style="list-style-type: none"> 1. To promote the use of Science & Technology for all round development of the State. To promote popularization and communication of Science in the State. 2. To promote development and introduction of appropriate technology to meet the various developmental needs in the State 3. To promote the use of science & technology for employment generation in the State 4. To promote appropriate intervention of science & technology for effective conservation and sustainable utilization of the natural resources of the State.

8.	Functions	<p>To achieve the objectives , S&T Cell facilitate the process of</p> <p>identification formulation of schemes projects of proposals in various aspects of science & technology and scrutinize them for considerate in approval by the Planning Deptt. In this connection the following schemes are being proposed for the year 2014-2015.</p> <ol style="list-style-type: none"> 1. Popularisation Programme : 2. Introduction of Appropriate Technologi Programme 3. S&T Entrepreneurship Development Programme 4. S&T Library Documentation programmes 5. Science Centre Programme 6. Regional Centre for Science & Technology. <p>For successful implementation of the schemes office of DPOs education institution/departments communities, local durbar, social organizations, church organization Vidyan Prasar New Delhi, National Council of Science & Technology Communication New Delhi would be collaborated in the programmes. For IATP & EDP research labs/institutions were technologies are adopted would be collaborate</p>
9.	Sector	S & T Sector
10.	Organisation Structure	Annexure – I
11.	Programme/ Activities	<ol style="list-style-type: none"> i) Proposal from S&T agencies for forwarding to the Govt. for consideration ii) To look after the activities of agencies who implemented the schemes iii) To look after the establishment work of the S&T Cell
12.	Funding	Funded by the State Govt.
13.	Powers,functions,Duties & responsibilitiesof Officers/Employees	<ol style="list-style-type: none"> i) Research Officer – Responsibilities for ensuing timely and smooth functions of all the works in the Cell. ii) Asst.Suptd - to assist and to look after the works in the Cell in the absence of the Research Officer iii) UDA – responsible for all files works and account works of the Cell iv) LDAs – Files works and keeping stocks of cell the necessary materials required for the day to day work in the Cell.

14.	Documents Maintained	
1.	Files	All files relating to the day to day works in the Cell
2.	File Index Register	Necessary records for the file movement of the Cell
3.	Diarist Register	Records all receipts and letter received in the Cell
4.	Attendance Sheets	Record attendance of officers & staff of the Cell

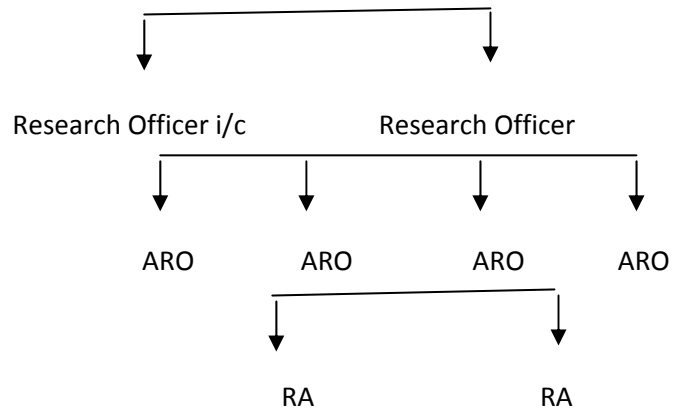
Name of Officers & Staff of S & T Cell

Sl.No.	Name	Designation
1.	Smti R. Thangkhiew	Research Officer
2.	Shri H. Nongbri	Research Officer
3.	Smti S. Chyrmang	Asst. superintendent
4.	Shri R. Shabong	UDA
5.	Smti C.R. Marak	UDA
6.	Smti R.Rymbui	Stenographer
7.	Shri I.G. Sangma	LDA
8.	Smti P. Rymbui	LDA
9.	Smti R.Warlarpih	Typist
10.	Shri T. Pyngrope	Peon
11.	Shri R.R. Marak	Chowkidar

Present S & T Cell Structure

S & T Cell Technical Level

Research Officer



Science & Technology Cell, Secretariat Level

