

**IMPORTANT**

**GOVERNMENT OF MEGHALAYA  
PLANNING DEPARTMENT**

\*\*\*\*

No. PLR.97/2015/1

Dated Shillong, the 29<sup>th</sup> October, 2015.

From :- Shri P. Jain, I.A.S.,  
Principal Secretary to the Government of Meghalaya,  
Planning Department.

To

1. The Additional Chief Secretary to the Government of Meghalaya, i/c \_\_\_\_\_  
Department, Shillong.
2. All Principal Secretaries/Commissioner & Secretaries/ Secretaries to the  
Government of Meghalaya, Shillong.
3. All Heads of Development Departments, Government of Meghalaya, Shillong.

**Subject: - Preparation of Plan Budget for 2016-17.**

Sir,

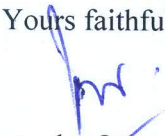
I am directed to say that the process for preparation of the Plan Budget for 2016-17 will have to be undertaken immediately and, in this connection, all Departments are requested to kindly submit their proposals for the Plan Budget, as per the enclosed proforma.

In view of the constraint in resources, all Departments are hereby instructed to ensure that the Plan proposals do not exceed 10 percent over the Available Outlay of 2015-16. All Departments are also requested to undertake a critical review of their schematic Plan allocations so as to ensure that the allocated funds are optimally utilized. Further, all Departments should give priority to the ongoing schemes so as to ensure their completion at the earliest.

The soft copy as well as one hard copy of the Plan Budget proposals should be submitted to Planning Department latest by the **16<sup>th</sup> November, 2015.**

Encl :- as above.

Yours faithfully,

  
Principal Secretary to the Government of Meghalaya,  
Planning Department.

**Contd...p.2/-**

Memo No. PLR.97/2015/1-A

Dated Shillong, the 29<sup>th</sup> October, 2015.

Copy to :-

1. The Private Secretary to the Chief Secretary to the Govt. of Meghalaya for kind information of the Chief Secretary.
2. The Private Secretary to the Additional Chief Secretary to the Govt. of Meghalaya for kind information of the Additional Chief Secretary.
3. The Principal Chief Conservator of Forest for information & kind necessary action.
4. The Secretary to the Government of Meghalaya, Finance (EA) Department, for kind information and kind necessary action.
5. The Director, Programme Implementation & Evaluation Department, Government of Meghalaya, Shillong for information and necessary action.
6. The State Project Director, SSA, Government of Meghalaya for information and kind necessary action.
7. The Mission Director, NRHM, Government of Meghalaya for information and kind necessary action.
8. The Executive Director, MBDA for information and kind necessary action.
9. All Financial Advisers/ Finance & Accounts Officers, Government of Meghalaya for information & necessary action.
10. All Planning Officers/ Research Officers/Assistant Research Officers/ Research Assistants for information & necessary action.
11. The Under Secretary to the Government of Meghalaya, Planning Department for information & necessary action.

By order etc.,



Special Officer & ex-officio  
Deputy Secretary to the Government of Meghalaya,  
Planning Department.