

IMPORTANT

**GOVERNMENT OF MEGHALAYA
PLANNING DEPARTMENT**

No. PLR. 2/2013/26,

Dated Shillong, the 22nd January, 2013.

To

1. All Principal Secretaries/Commissioner & Secretaries/Secretaries to the Government of Meghalaya, Shillong.
2. All Heads of Departments, Govt. of Meghalaya, Shillong.

Subject: - Preparation of draft Annual Plan 2013-14.

Sir,

I am directed to request you to kindly take necessary steps for preparation of the Annual Plan 2013-14 and to say that the guidelines and formats for preparation of the Draft Annual Plan has been placed in the Planning Department's Website (www.megplanning.gov.in):-

The Planning Commission has fixed the **15th February 2013** as the last date of the Plan document of the State. In this connection, I would request all Departments to kindly follow the guidelines of the Planning Commission while preparing of their Plan proposals.

All Departments are requested to submit hard copies as well soft copies of their proposals to the Planning Department at the earliest.

Yours faithfully,



(C.Langstieh)

Officer on Special Duty & ex-officio
Secretary to the Government of Meghalaya,
Planning Department.

Memo No. PLR. 2/2013/26-A,
Copy to :-

Dated Shillong, the 22nd January, 2013.

1. The Private Secretary to the Chief Secretary to the Govt. of Meghalaya for kind information of the Chief Secretary.
2. The Private Secretary to the Additional Chief Secretary to the Govt. of Meghalaya i/c Soil & Water Conservation / Finance Department for kind information of the Additional Chief Secretary.
3. The Director, Corporate Affairs/ Distribution , Me.E.C.L, Lum jingshai for information and necessary action.
4. The Director, Programme Implementation & Evaluation Department for kind information.
5. The Secretary to the Government of Meghalaya, Finance (EA) Department, for kind information and necessary action.
6. The Special Officer & Ex-Officio, Under Secretary, Meghalaya State Planning Board for information & necessary action.
7. The Deputy Secretary to the Govt. Of Meghalaya, Planning (A) Deptt. for information and necessary action.
8. The Project Director, S & T Cell, Planning Department for information & necessary action.
9. All Planning Officers/ Research Officers./Assistant Research Officers/ Research Assistants for information & necessary action.

By order etc.,



Officer on Special Duty & ex-officio
Secretary to the Government of Meghalaya,
Planning Department.