

**GOVERNMENT OF MEGHALAYA  
PLANNING DEPARTMENT**

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No. PLR. 169/2013/46,

Dated Shillong, the 2<sup>nd</sup> January, 2014.

To

1. All Principal Secretaries/Commissioner & Secretaries/Secretaries to the Government of Meghalaya, Shillong.
2. All Heads of Departments, Govt. of Meghalaya, Shillong.

**Subject: - Preparation of draft Annual Plan 2014-15.**

Sir/Madam,

I am directed to request you to kindly take necessary steps for preparation of the Plan proposals for the Annual Plan 2014-15 and to say that the guidelines and formats for preparation of the Draft Annual Plan 2014-15, as received from Planning Commission, are enclosed herewith.

The Planning Commission has fixed the **24<sup>th</sup> January, 2014** as the last date for submission of the Plan document of the State. In this connection, I would request all Departments to kindly follow the guidelines of the Planning Commission while preparation of their Plan proposals. A brief note on the strategies and proposals to be implemented during Annual Plan 2014-15 may kindly be prepared in MS Word format while the statements may be prepared in MS Excel format.

All Departments are requested to submit hard copies as well as soft copies of their proposals to the Planning Department by the **10<sup>th</sup> January, 2014 positively.**

Yours faithfully,



**(R. Laloo)**

Special Officer & ex-officio

Deputy Secretary to the Government of Meghalaya,  
Planning Department.

Encl: As stated.

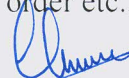
Memo No. PLR. 169/2013/46 -A,

Dated Shillong, the 2<sup>nd</sup> January, 2014.

Copy to :-

1. The Private Secretary to the Chief Secretary to the Govt. of Meghalaya for kind information of the Chief Secretary.
2. The Private Secretary to the Additional Chief Secretary to the Govt. of Meghalaya i/c Soil & Water Conservation / Finance / Home Department for kind information of the Additional Chief Secretary.
3. The Secretary to the Government of Meghalaya, Finance (EA) Department, for kind information and necessary action.
4. State Project Director, SSA, Govt. of Meghalaya for kind information and necessary action.
5. Mission Director, NRHM, Govt. of Meghalaya for kind information and necessary action.
6. The Director, Programme Implementation & Evaluation Department for kind information.
7. The Deputy Secretary to the Government of Meghalaya, Planning Department, for kind information and necessary action.
8. The Special Officer & Ex-Officio, Under Secretary, Meghalaya State Planning Board for information & necessary action.
9. The OSD, NRM, Meghalaya Basin Development Authority for kind information and necessary action.
10. All Planning Officers/ Research Officers, /Assistant Research Officers/ Research Assistants for information & necessary action.

By order etc.,



Special Officer & ex-officio

Deputy Secretary to the Government of Meghalaya,  
Planning Department.