

CHAPTER – XI

GENERAL SERVICES

11.1 JAILS

11.1.1 The Twelfth Five Year Plan, projected outlay for Jails is ` 2000.00 lakh. During 2012-13, against the approved outlay of ` 250.00 lakh the anticipated expenditure is ` 190.00 lakh.

11.1.2 As a part of the Prison Management, an amount of ` 60.00 lakh has been proposed in the Annual Plan 2013-14 to reform and rehabilitate offenders.

11.1.3 The construction of Nongpoh and Nongstoin Jails are proposed to be completed during 2013-14. To make the jails functional, it is anticipated that additional posts under this Sector will be created.

11.1.4 Emphasis is also being laid on procurement and strengthening of security system in all the District Jails in the State like installation of C.C.T.V(s), Search Lights, metal detectors etc.

11.1.5 **During 2013-14, the proposed allocation under this Sector is ` 250.00 lakh.**

11:2 PRINTING AND STATIONERY

11.2.1 The Government Press at Shillong and Tura and Jowai takes up printing works like official gazettes, audit reports, pamphlets brochures etc. The Government Book Depot under this sector is responsible for distribution of official gazettes and sale of Government Publications. The Stationery Wing is responsible for supply of Stationery articles to the Government Offices. The programme proposed during 2013-14 include modernization and strengthening of the two Government Presses at Shillong and Tura & Jowai. With the up- gradation of Plant and machineries, these two Presses would be able to cope up with ever increasing workload of printing various Government publications, Scheduled forms etc, with much emphasis on printing quality and mass production. These are mainly for Press Administration, Machineries & Equipments and Construction of Building.

11.2.2 The Assembly Press takes up quality printing work of the Meghalaya Legislative Assembly Secretariat relating to publication works in day to day activities and during Assembly sessions. During 2013-14 it is proposed to increase the efficiency of office machinery to cope with the increasing volume of work.

11.2.3 The projected Twelfth Plan (2012-2017) outlay for Printing & Stationery is ` **2600.00 lakh**. During 2012-13 an outlay of ` **300.00 lakh** was approved for Govt. Press at Shillong, Tura and Jowai including Meghalaya Legislative Assembly Press and the anticipated expenditure is ` **315.00 lakh**. **The proposed outlay for Annual Plan 2013-14 is ` 300.00 lakh which include ` 185.00 lakh for the State Assembly Press.**

11.2.4 The broad break-up of the Eleventh Plan (2007-12) outlay & expenditure and outlay of the Twelfth Plan (2012-17) and the Annual Plan 2013-14 are indicated in the Table below:-

Sl. No.	Items	Eleventh Plan (2007-12) Projected Outlay at 2006-07 Prices	Eleventh Plan Actual Expenditure	Annual Plan (2011-12) Actual Expenditure	Twelfth Plan (2012-17) Outlay	Annual Plan 2012-13		Annual Plan 2013-14 Budgetted Outlay
						Approved Outlay	Anticipated Expenditure	
1.	2.	3.	4.	5.	6.	7.	8.	9.
1.	Govt. Press at Shillong, Tura & Jowai	1000.00	1065.00	339.14	1820.00	185.00	200.00	185.00
2.	Meghalaya Legislative Assembly	500.00	343.54	100.08	780.00	115.00	115.00	115.00
	Total =	1500.00	1408.54	439.22	2600	300.00	315.00	300.00

11.3 PUBLIC WORKS (G.A.D. BUILDINGS)

11.3.1. The schemes under this sector are implemented by GAD through the Public Works Department (Building Wing) which is the main executing Agency of different Government Departments in the State for building infrastructure including construction of Government Administrative Buildings and staff quarters in different parts of the State. The ongoing major projects like construction of Meghalaya Houses etc outside the State particularly in the metropolitan cities like Delhi, Kolkata, Vellore and Guahati for providing accommodation facilities to VIP as well as officers and students population who go out of Station on official visits and other variety reasons are targeted to be completed within the stipulated time as per the Memorandum of understanding

11.3.2. The approved outlay for this sector during the Eleventh Plan is ` **.13386.00 lakhs** and the actual expenditure is **Rs12286.13 lakhs**. During the 11th Plan the major achievements under this sector are as follows:-

Sl. No.	Name of Schemes	(` lakh) Sanctioned Amount
1	Constn. of Meghalaya House at Mumbai	595.42
2	Improvement & Renovation work at Mayurbhanj complex, Shillong	198.275
3	Constn. of Brightwell Bunglow(State guest House)presently occupied by the Hon'ble	51.238

	Speaker of Meghalaya Legislative Assembly	
4	Constn. of boundary fencing and entrance gate at Mayurbhanj complex,Shillong	72.07
5	Providing digital Conference system for Yojana Bhavan,Shillong.	76.736
6	Constn. of the Administrative office Bldg. in the old Transport office bldg. at Lower Lachumiere, Shillong.	437.36
7	Extension of Circuit House at Nongpoh	76.045
8	Constn. of Treasury office Bldg. at Tura	214.525
	TOTAL	1721.669

11.3.3. Under the Annual Plan 2102-13 there are all together 194 numbers of Schemes which were incorporated in the Annual Plan PWD Budget book, of which 56 nos were ongoing or continuing scheme and the remaining 138 nos were new schemes The number of spillover schemes from the 11th five year plan to the 12th five year Plan are 45 nos..

11.3.4. **The Projected Outlay for the 12th Plan (2012-17) is Rs.19700.00 lakh.** The approved outlay for 2012 - 2013 is ` .7070.00 lakhs which includes i) ` .90.00 lakhs for State Guest House Shillong/Residential Quarters and ii) ` .4000.00 lakhs of ACR for District Residential Complexes (4 new Districts) and the anticipated expenditure is ` .6490.00 lakhs. **The Proposed Outlay for the Annual Plan 2013-14 is ` 7800.00 lakh** which includes ` .4000.00 lakhs of ACR for District Residential Complexes (4 new Districts):

11.3.5 PROJECTED STATE PLAN OUTLAY FOR THE TWELFTH PLAN(2012-17) AND ANNUAL PLAN 2013-14:-

The schematic Outlay/Expenditure for the Twelfth Plan (2012-17) and Annual Plan 2013-14 is in respect of GAD as indicated in Table below:-

Sl. No.	Name of Schemes	Eleventh Plan 2007-12 Approved Outlay (at 2006-07 price)	Eleventh Plan 2007-12 Actual expenditure	Annual Plan 2011-12 Actual Expenditure	Twelfth Plan 2012-17 Projected Outlay	Annual Plan 2012-13		Annual Plan 2013-14 Proposed Outlay
						Approved Outlay	Anticipated expenditure	
1	2	3	3	4	5	6	7	8
1.	GAD	13386.00	12286.13	1580.95	19700.00	7070.00	6490.00	7800.00
	TOTAL	13386.00	12286.13	1580.95	19700.00	7070.00	6490.00	7800.00

11.4. MEGHALAYA ADMINISTRATIVE TRAINING INSTITUTE

11.4.1. The Projected outlay for the Twelfth Plan (2012-17) is ` 4400.00 lakhs. The approved outlay for the Annual Plan 2012-13 is ` 650.00 lakhs of which the anticipated expenditure is ` 550.00 lakhs. **The proposed outlay for the Annual Plan 2013-14 is ` 700.00 lakhs.**

11.4.2 The Meghalaya Administrative Training Institute (MATI) was established in the year 1989. The Institute is imparting courses for State Civil Services Officers and other Heads of Department. Training programmes are also conducted for UDAs and LDAs of the Secretaries Services, Staff of the Head of Departments and District Offices. The Institute is also offering training in computers for officers and staffs of the Secretariat, Head of Departments in collaboration with the National Informatics Centre (NIC) Shillong. Govt. of India's Sponsored Training programmes are also being conducted annually. MATI is the State Implementing Agency for conducting training on Access to Information. Hence training on the Right to Information is being conducted at the State Level and also the District Level in collaboration with the National Human Rights Commission (NHRC). The institute is also conducting training on Human Rights issues. Further, the institute in collaboration with the National Institute of Disaster Management (NIDM) is conducting training on Disaster Management for Government Officials, NGOs, Local Representatives, Head of Educational Institutions etc.,

The training inputs are provided through classroom sessions, panel discussion, group activities etc. The training is structured to align and integrate with the Government's vision and policy so as to ensure effectiveness of learning delivery

11.4.3 The main problem being encountered by the institute is the lack of Hostel facilities, as a result of which training programmes of longer duration conducted for out station employees created hardship for the trainees as they have to make their own lodging arrangements. To mitigate this problem, land approximately 5 acres have been allotted and identified by the Urban Affairs Department at Mawdiangdiang. For construction of the Meghalaya Administrative Training Institute including hostel and other facilities the State Government during 2008-09 has accorded administrative approval for 'Construction of Meghalaya Administrative Training Institute Complex at Mawdiangdiang' amounting to ` 1380.56 lakhs for which expenditure incurred up to 2011-12 was ` 864.50 lakhs.

11.5 FIRE PROTECTION

11.5.1 The Twelfth Five Year Plan Projected Outlay for Fire Protection is ` 1400.00 lakh. An outlay of ` 360.00 lakh has been allocated for this sector during 2012-13. However, the anticipated expenditure during the current financial year is ` 335.00 lakh.

11.5.2 In order to strengthening the fire service in the State, the Department proposes to procure new machinery and equipment and vehicles. More stress is also given towards acquisition of land for construction of new F&ES Stations, residential as well as administrative buildings.

11.5.3 Further, in order to equip the organisation with modern and sophisticated equipments, a separate training Centre is required to be set-up.

11.5.4 **The proposed allocation for 2013-14 is ` 400.00 lakh, the details of which are as indicated below:-**

Sl. No.	Items	Budgeted Allocation [` in lakh]
1	Modernization of Fire Services	70.20
2	Procurement of Fire fighting equipment	80.00
2	Acquisition of land	50.00
3	Construction works	199.80
	Total	400.00

11.6. JUDICIARY

11.6.1. The projected outlay for the 12th Five Year Plan is Rs 1900.00 lakhs. The approved outlay for the Annual Plan 2012-2013 is ` 250.00 lakhs and the anticipated expenditure is also ` 250.00 lakhs. An amount of ` 270.00 lakhs is proposed for the Annual Plan 2013-2014.

11.6.2. The State Government is on the process for separation of Judiciary from Executive. Funds are therefore required for construction of Court buildings and quarters for Subordinate Judiciary. The State Level Committee, headed by the Chief Secretary of Meghalaya has constituted a sub-committee for identifying lands for Sub-judiciary Court buildings and Quarters and land at Nonstoin, Nongpoh, Williamnagar, Baghmara, Tura and Jowai has been identified. Construction of temporary / permanent court buildings for Nongstoin, Nongpoh, Jowai, Tura and Williamnagar will be taken up during 2013-14.

11.7 POLICE FUNCTIONAL & ADMINISTRATIVE BUILDINGS

11.7.1 The Twelfth Plan Projected outlay for Police Functional & Administrative Building is ` 8800.00 lakh.

11.7.2 During 2012-13, an approved outlay for this sector is ` 1800.00 lakh which is anticipated to be utilised in full.

11.7.3 Construction of office buildings at various Police Stations, Outposts, Check Posts, Battalion Offices for the newly created Battalions, Police Reserve Offices which are presently functioning from rented houses are proposed to be taken up during the current financial year.

11.7.4 The 13th Finance Commission has awarded an amount of ` 5000.00 lakh for setting up of the Meghalaya Police Academy. During, 2013-14, an amount of ` 1250.00 lakh has been provided for this purpose.

11.7.5 Further, land has been acquired for the establishment of a Police Academy and 6th IRBN at Umran, Ri-Bhoi District.

11.7.6 **During 2013-14, the proposed allocation is ` 2000.00 lakh, the details of which are indicated below:-**

Sl. No.	Items	Budgeted Allocation [` in lakh]
1	Construction of administrative buildings for State Police/ Police Stations and outposts	460.00
2	Construction of administrative buildings for Police Battalion	200.00
3	Construction of Meghalaya Police Academy under 13 th Finance Commission	1250.00
4	State Forensic Unit	60.00
5	Construction of DGP Office	30.00
	Total	2000.00

11.8 HOME GUARDS AND CIVIL DEFENCE

11.8.1 The projected outlay for Home Guards and Civil Defence during the Twelfth Five Year Plan is ` 3100.00 lakh. Against the 2012-13 approved outlay of ` 500.00 lakh, the anticipated expenditure is ` 460.00 lakh.

11.8.2 Under the proposed plan proposal, construction of staff quarters at Mawdiangdiang, construction of administrative building and staff quarters at Tura & Jowai are to be taken up during the Twelfth Plan period.

11.8.3 **During 2013-14, the proposed allocation for this Sector is ` 535.00 lakh.**

11.9. TREASURIES

11.9.1. **The projected outlay for the 12th Five Year Plan is Rs 618.00 lakhs. The approved outlay for the Annual Plan 2012-2013 is Rs 90 lakhs and the amount is anticipated to be utilized in full. The Proposed Outlay for 2013-2014 is Rs 100.00 lakhs.**

11.9.2 During the Eleventh Plan all the 16 existing Treasuries have been fully computerized and the Online Treasury activity (Treasury NET) is fully operational in all the Treasuries in the state and an Integrated Financial Management System (IFMS) was taken up during 2012-2013 to achieve real time information of revenue receipts and expenditure in all the Treasuries in the state so that the processed information is accessible by all Administrative Departments and Heads of Departments for necessary monitoring, review and effective planning.

11.9.3 During the Annual Plan 2013 -2014 thrust will be given to implement the 'Biometric Solution' to enable pensioners to get direct access to the database "Biometric

System” for their verification. Funds also have been earmarked for maintenance of the existing I T infrastructure in all the 16 Treasures in the State.

11.10 STATE LEGISLATIVE ASSEMBLY BUILDING

11.10.1. The State Government is yet to construct a New Legislative Assembly Building since the old one was destroyed by fire during January, 2001. As per decision of the High Level Committee which has been set up to look into the construction of a New Legislative Assembly Building, a new site has been identified at Taraghar Complex near Ward’s Lake, Shillong. The estimated cost for construction of the new State Legislative Assembly Building is ` .256.64 crore.

11.10.2. An Additional Central Assistance of ` .500.00 lakh has been sanctioned by the Planning Commission for the purpose during the Annual Plan 2002-03.

11.10.3. The amount projected for the purpose during the 11th Plan period was ` .2500.00 lakh and the approved outlay for 2012 – 2013 is ` . 2000.00 lakh under Additional Central Resources (SPA)

In view of the fact that now the formalities have been put in place, actual implementation is yet to be started. To expedite construction of the State Assembly Building and avoid cost and time overrun, a Tentative Budgeted Outlay of ` .500.00 lakhs is provided for 2013 – 14.

11.11 DISASTER MANAGEMENT.

11.11.1 The State of Meghalaya is vulnerable to natural disasters because of its unique geo-climatic features. The major natural hazards for the State are earthquake, landslides , floods, cloud bursts , fire etc. the State of Meghalaya forms part of the most severe seismic zone in the country, namely Zone V of the Seismic Zoning Map of India hence risk to human lives and property and impact of economic losses is very high. Although it is not possible to prevent the occurrence of natural disasters, but through preparedness and mitigation efforts damages caused by them can be substantially minimized.

The Disaster Management Scheme has been operative since June, 2006. In order to help focus on the programme, the State Govt. in the year 2008, has constituted the State Disaster Management Authority (SDMA) at the state level and the District Disaster Management Authorities at the district level. The SDMA Secretariat has been established in April, 2011 and all programmes and projects have been taken up by the Secretariat. The Deptt has also constructed the Emergency Operation Centres (EOCs) in the state and district headquarters for effective disaster management works.

11.11.2 To strengthen the programme, it is proposed to equip the district offices with vehicles, to create awareness among the people about various programmes and preparedness measures taken up through print and electronic media, training of personnel and minimum provision of training materials at both the state/ district and block levels, it is also felt necessary to equip the DDMA's of the new created districts with Publications , Journals, books, reports, electronic and printing materials such as CDs, magazines, booklets etc search & rescue materials and equipments, etc. besides Computers , Equipments, Furniture, Meeting / Training Hall, Printing of IEC Materials for Advertise of education and other requirements for the smooth and effective functioning of the SDMA. In addition to this, this also bears the expenses of repairs and maintenance for strengthening the offices and Emergency Operation Centres (EOCs) in the State and District Headquarter of the other 7 (seven) Districts for effective Disaster Management Works.

The actual expenditure during the 11th Plan (2007-12) period under the Sector was ` 76.75 lakh.

11.11.3. The proposed outlay for the 12th Five Year Plan is ` 618.00 lakh. During the Annual Plan 2012-13 , the Approved Outlay of ` 60.00 lakh is expected to be utilized in full. The proposed Outlay for the Annual Plan 2013-14 is ` 60.00 lakh for implementation of the following scheme:

- i) Creation of website for disaster management.
- ii) Training in disaster management.
- iii) Establishment of Libraries.
- iv) Human resource support in disaster management

11.11.4. The actual expenditure during the 11th Plan Period, the proposed expenditure for the 12th Five Year Plan 2012-17 and the Annual Plan 2013-14 are as follows :-

								` in lakh	
Sl. No.	Name of Schemes.	11 th Plan projected outlay (2007-12)	Actual Expd. during the 11 th Plan Period	Actual Expd. 2011-12	12 th Plan Proposed outlay (2012-17)	Proposed Annual Plan- 2012-13	Anti. expd. 2012-13	Proposed Annual Plan- 2013-14.	
	DISASTER MANAGEMENT	-	76.75	51.76	618.00	60.00	60.00	60.00	
	Total	-	76.75	51.76	618.00	60.00	60.00	60.00	