

**GOVERNMENT OF MEGHALAYA,  
PLANNING, INVESTMENT PROMOTION AND SUSTAINABLE DEVELOPMENT  
DEPARTMENT**

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No.PLR.32/2023/30

Dated Shillong, the 19<sup>th</sup> March, 2025

To,  
All Heads of Administrative Department

**Subject: Implementation of Project Monitoring module in Meghalaya ONE**

Sir/Madam,

With reference to subject cited above, I am directed to inform you that the **Project Monitoring** module is now live in the Meghalaya ONE portal. The module aims to enable effective monitoring of all projects being implemented by State Government Departments and Agencies so that officials at all levels can monitor the progress of ongoing projects with ease. The module is designed to track progress of the entire lifecycle of a project – AA sanction issued, technical sanction issued, work order issued, physical and financial progress, UC submitted, delayed etc. Some of the key features and functionalities are:

- 1) Project will automatically appear in this module once the Administrative Approval sanction is generated from eProposal System.
- 2) Details of the project, such as location can be added in the module.
- 3) When the Technical Sanction is issued, the same is to be updated in the system.
- 4) Post tendering process, Work Order is to be added.
- 5) Physical Progress of the project can be updated from time to time once the work commences.
- 6) Financial Progress in case of projects where expenditure is met/ routed from the State Budget is automatically updated. Only in case of Projects where expenditure is routed through SNA account, the information is to be updated manually.
- 7) Utilisation Certificate, in respect of CS/ CSS can be generated from the system.
- 8) To enable ease and speed of communication relating to a project, a feature 'Communication' has been provided for sending queries and information between offices.

In connection with the above, you are kindly requested to issue necessary instructions to implementing units under your Department to start updating progress of projects.

Yours faithfully,



**[K. Hynniewta]**

Officer on Special Duty & Ex-Officio  
Joint Secretary to the Govt. of Meghalaya  
Planning, Investment Promotion &  
Sustainable Development Department

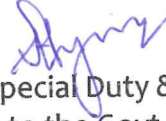
**Memo No. 32/2023/30-A**

**Dated Shillong, the 19<sup>th</sup> March 2025**

Copy to: -

1. P.S to the Chief Minister to the Government of Meghalaya for kind information of the Hon'ble Chief Minister.
2. P.S to the Chief Secretary to the Government of Meghalaya for kind information of the Chief Secretary.
3. P.S to the Addl. Chief Secretary to the Government of Meghalaya for kind information of the Addl. Chief Secretary.
4. All Heads of Department.

By orders etc.,



Officer on Special Duty & Ex-Officio  
Joint Secretary to the Govt. of Meghalaya  
Planning, Investment Promotion &  
Sustainable Development Department