

## CHAPTER – XI

### GENERAL SERVICES

#### 11.1 JAILS

11.5.1. During the Twelfth five year plan, the outlay for the Jail sector is ₹ 2000.00 lakh. During 2012-13, an amount of ₹ 19.60 lakhs was utilized. The approved outlay for 2013-14 is ₹ 872.00 lakh and an amount of ₹ 732.28 lakh has been utilized. For 2014-15, an amount of ₹ 300.00 lakh is expected to be utilized.

11.5.2 The State has five District Jails located at Shillong, Tura, Jowai, Williamnagar including the Nongpoh District jail which has been completed recently. Further, the Department proposes to construct two more District jails one in Ampati, South West Garo Hills and one in Khliehriat, East Jaintia Hills for which an amount of ₹ 100.00 lakhs has been provided under the Special Plan Assistance during 2014-15. Further, the Construction of Nongstoin Jail is proposed to be completed in the current 12<sup>th</sup> Year Plan period.

11.5.3. The budgetary allocation during 2015-16 is ₹ 450.00 lakh.

#### 11:2 PRINTING AND STATIONERY

**11.2.1** The projected Twelfth Plan (2012-2017) outlay for Printing & Stationery is ₹ **2600.00 lakh** and the actual expenditure during 2013-14 is ₹ **279.86 lakh**. The Budgeted Outlay for the Annual Plan 2014-15 is ₹ **300.00 lakh** which includes ₹ **115.00 lakh** for State Assembly Press. An amount of ₹ **200.00 lakh** is anticipated to be utilized. The Tentative Budgeted Outlay for the Annual Plan 2015-16 is ₹ **300.00 lakh**.

**11.2.2** The Government Press at Shillong and Tura and Jowai takes up printing works like official gazettes, audit reports, pamphlets brochures etc. The Government Book Depot under this sector is responsible for distribution of official gazettes and sale of Government Publications. The Stationery Wing is responsible for supply of Stationery articles to the Government Offices. The programme proposed during 2015-16 include:

**1. Upgradation of plants and Machineries:**

Most of the machineries being used by the Govt. Presses at Shillong, Tura and Jowai have become old and obsolete, hence up-gradation of the plants and machineries have become a priority for meeting the printing demands of the various Govt. Deptts.

**2. Procurement of printing materials:**

As the Govt. Presses have shifted from the conventional letter Press printing to the more modern and latest process of Offset printing, press room chemicals and materials like offset plates, rubber blankets have to be procured sufficiently to ensure continuity in print production.

**3. Equipment for Branch Press, Jowai:**

The recently opened Govt. Branch Press at Jowai needs further strengthening in

terms of plants and machineries to fully cope with the increasing demand of printing works of the various Govt. offices located in the Jaintia Hills. Hence sufficient projection was made to meet the expenditure in connection with the same.

**11.2.3** The Assembly Press takes up quality printing work of the Meghalaya Legislative Assembly Secretariat relating to publication works in day to day activities and during Assembly sessions. During 2015-16 it is proposed to increase the efficiency of office machinery to cope with the increasing volume of work.

### **11.3 PUBLIC WORKS ( G.A.D. BUILDINGS )**

**11.3.1.** The Schemes under this sector are implemented by GAD through the Public Works Department ( Building Wing) which is the main executing Agency of different Government Departments in the State for building infrastructure including construction of Government Administrative Buildings and staff Quarters in different parts of the state.

**11.3.2.** The Approved outlay for this sector for the Twelve Plan was ₹19700.00. The budgeted outlay for 2014-15 was ₹ 3500.00 lakhs and the anticipated expenditure is ₹ 2100.00 lakh.

**11.3.3.** The proposed outlay for the Annual Plan 2015-16 is ₹ 3500.00

### **11.4 MEGHALAYA ADMINISTRATIVE TRAINING INSTITUTE.**

**11.4.1** The Approved Outlay for the 12<sup>th</sup> Plan is Rs.4400.00 Lakhs and the actual expenditure during 2013-14 was Rs.91.71 lakhs. The budgeted outlay during 2014-15 is Rs.700.00 lakhs including Rs.400.00 lakhs for the MATI complex and Rs.250.00 lakhs for Training Programmes of MATI respectively and the anticipated expenditure is Rs. 586.00 lakhs. **The Tentative Budgetted Outlay for the Annual Plan 2015-16 is Rs.700.00 lakhs** including the training programmes of MATI.

Rs. in lakhs

Twelfth Plan Approved Outlay	Annual Plan 2012-13		Annual Plan 2013-14		Annual Plan 2014-15		Annual Plan 2015-16 Tentative Outlay
	Approved Outlay	Actual expenditure	Approved Outlay	Actual expenditure	Budgeted Outlay	Anticipated expenditure	
4400.00	650.00	520.00	700.00	91.71	700.00	586.00	700.00

**11.4.2** The Meghalaya Administrative Training Institute (MATI) was established in the year 1989. The Institute imparts courses for the State Civil Services Officers and other Heads of Departments. Training programmes are also conducted for UDAs and LDAs of the Secretariat Services, staff of the Heads of Departments and of the District Offices. The Institute also offers training in computers for officers and staffs of the Secretariat, Head of Departments in collaboration with the National Informatics Centre (NIC) Shillong. Government of India's Sponsored Training Programmes are also being conducted annually. MATI is the State implementing Agency for conducting training on Access to Information. Hence training on Right to Information is being conducted at the State Level and also at the

District Level in collaboration with the National Human Rights Commission (NHRC). The Institute is also conducting training on Human Rights issues. Further, the Institute in collaboration with the National Institute of Disaster Management (NIDM) conducts training on Disaster Management for Government Officials, NGOs, Local Representatives, Heads of Educational Institutions etc.

**11.4.3** The main problem being encountered by the Institute is the lack of hostel facilities. As a result while attending the training programmes of longer duration, out station employees faced hardships as they have to make their own lodging arrangements. To mitigate this problem, land approximately 5.00 acres locating at Mawdiangdiang is identified and allotted by the Urban Affairs Department and the construction of the Meghalaya Administrative Training Institute including hostel and other facilities by the State Government is nearing completion.

**11.4.4** During 2013-14 and 2014-15, the amount of Rs.85.00 lakhs and Rs.437.00 lakhs respectively have been provided for Interior furnishings of the Administrative and Hostel building of MATI under the SCA.

## **11.5 FIRE PROTECTION**

11.5.1 During the 12<sup>th</sup> Plan period, the Fire & Emergence Service Sector will be further improved with the procurement of new machinery and equipment and vehicles. Priority will be given for construction of new F & ES Stations, residential as well as administrative buildings.

11.5.2 The Twelfth Five Year Plan outlay for Fire Protection Sector is ₹ 1400.00 lakh. An amount of ₹ 360.00 lakh has been approved during 2012-13 out of which the actual expenditure was ₹ 208.79 lakh. The approved outlay for 2013-14 was ₹ 400.00 lakh and an amount of ₹ 376.57 lakhs has been utilised. The Budgeted Outlay for this Sector during 2014-15 is ₹ 400.00 lakh and the expected expenditure is ₹ 125.00 lakh.

11.5.3 The budgetary allocation for 2015-16 is ₹ 400.00 lakh.

## **11.6. JUDICIARY**

11.6.1. The Approved Outlay for the 12th Five Year Plan is Rs 1900.00 lakhs. The budgeted outlay for the Annual Plan 2014-2015 is ₹ 1202.00 lakhs, out of which ₹ 500.00 lakhs is earmarked under CSS and ₹ 432.00 lakhs is earmarked under S.P.A. for Judicial Guest House. The anticipated expenditure for 2014-15 is ₹ 3341.00 lakhs. An amount of ₹ 1202.00 lakhs is proposed for the Annual Plan 2015-2016.

11.6.2. Separation of Judiciary from the Executive has been taken up; therefore, funds are required for construction of Court buildings and quarters for Subordinate Judiciary. The State Level Committee, headed by the Chief Secretary of Meghalaya had constituted a sub-committee for identifying lands for Sub-Judiciary Court Buildings and Quarters and land at Nonstoin, Nongpoh, Williamnagar, Baghmara, Tura and Jowai has been identified. Construction of temporary / permanent court buildings and Chief Judicial officers and

Judicial Magistrate Quarters for Nongstoin, Nongpoh, Jowai, Tura and Williamnagar will be taken up during 2015-16.

## **11.7 POLICE FUNCTIONAL & ADMINISTRATIVE BUILDING**

11.7.1 The outlay for the Twelfth Five Year Plan is ₹ 8800.00 lakhs. Against an amount of ₹ 1800.00 lakhs approved in 2012-13, which is the first year of the Plan, the actual expenditure incurred is ₹ 866.78 lakhs. The approved outlay for 2013-14 is ₹ 1900.00 lakh against which an amount of ₹ 504.37 lakh was utilized.

11.7.2 As part of the safe and secure City Project, the Department has installed CCTVs at various locations in Shillong and Tura at a cost of ₹ 302.05 lakh.

11.7.3 The outlay for 2014-15 is ₹ 2445.00 lakh wherein an amount of ₹ 767.00 lakh was earmarked for Modernisation of Police Forces which is a Centrally Sponsored Scheme and an amount of ₹ 178.00 lakh for construction of pre-fabricated bamboo structures barracks. The amount is expected to be utilized in full.

11.7.4 The budgeted allocation for 2015-16 is ₹ 2000.00 lakh.

## **11.8 HOME GUARDS & CIVIL DEFENCE**

11.8.1. The Home Guards & Civil Defence sector is meant to take a pro-active role to assist administration in times of emergency and natural calamities. Construction of administrative buildings and residential quarters is a priority so as to ensure that the organisation performs its tasks effectively.

11.8.2. During 2015-16, construction of administrative buildings and boundary wall fencing in Jowai, Tura and Mawkasiang, construction of residential quarters for Civil Defence & Home guards at Mawdiangdiang and construction of approach road at Tura , etc. will be given priority.

11.8.3. For the Twelfth five year plan, the outlay for the Home Guards & Civil Defence sector is ₹ 3100.00 lakh. An outlay of ₹ 400.00 lakh has been approved for 2013-14 out of which the actual expenditure is ₹ 100.00 lakh. Against the Budgeted Outlay of ₹ 535.00 lakh for 2014-15 an amount of ₹ 400.00 lakh is expected to be utilized.

11.8.4 The proposed allocation for 2015-16 is ₹535.00 lakh.

## **11.9. TREASURIES**

11.9.1 The Approved Outlay earmarked for Treasury computerization for the 12<sup>th</sup> Five Year Plan is ₹ 750.00 Lakhs, excluding ₹ 630.00 lakhs under Mission Mode Project. The budgeted outlay for 2014-15 was ₹ 630.00 lakhs and the amount is anticipated to be fully utilised. The proposed outlay for the Annual Plan 2015-16 is ₹ 630.00 lakhs.

During 2015-16 priority shall be given to expansion of Treasury Computerization:

1. Extension of Treasury NET at DDO level.
2. Implementation of Govt. Receipt Accounting System ( GRAS).
3. Expansion of Division NET to newly created Works Circles/ Divisions and
4. Strengthening of IT Infrastructure for Treasuries.

## **11.10 STATE LEGISLATIVE ASSEMBLY BUILDING**

11.10.1. The amount approved for the construction of the State Legislative Assembly Building during the 12th Plan period is ₹ 25664.00 lakh and the budgeted outlay for 2014 - 2015 is ₹ 500.00 lakh, but no expenditure was incurred.

11.10.2. The State Government is yet to construct a New Legislative Assembly Building since the old one was destroyed by fire during January, 2001. A High Level Committee has been set up to look into the construction of the New Legislative Assembly Building.

Since the actual implementation / construction is yet to be started, a token budget provision of ₹ 500.00 lakh is being provided for 2015-16.

## **11.11 DISASTER MANAGEMENT**

**11.11.1** The State of Meghalaya falls under Zone V of the Seismic Zoning Map of India, so it is vulnerable to natural disasters like earthquake, landslides , floods, cloud bursts, fire etc. hence risk to human lives and property and impact of economic losses is very high. Although it is not possible to prevent the occurrence of natural disasters, but through preparedness and mitigation efforts damages caused by them can be substantially minimized.

**11.11.2** It is proposed to equip the district offices with vehicles, to create awareness among the people about various programmes and preparedness measures taken up through print and electronic media, training of personnel and minimum provision of training materials at both the state/ district and block levels etc. In addition to this, it is also proposed to bear the expenses of the construction of the EOCs in the newly created districts of the state and repairs / maintenance for strengthening of the existing offices and Emergency Operation Centres (EOCs) in the State for effective Disaster Management Works.

**11.11.3** The Approved Outlay for the 12<sup>th</sup> Five Year Plan is ₹ 618.00 lakh. During 2013-14, the actual expenditure was ₹ 56.00 lakh. The Annual Plan 2014-15 Budgeted Outlay is ₹ 60.00 lakh against an anticipated expenditure of ₹ 205.00 lakh. The Tentative Budgeted Outlay for the Annual Plan 2015-16 is ₹ 60.00 lakh for implementation of the following programmes:-

- Creation of Website\_for Disaster Management
- Training in Disaster Management.
- Establishment of Libraries .
- Human resource support in disaster management
- Management of Natural Disaster- Construction of EOC-13- Office Expenses
- Management of Natural Disaster- Construction of EOC- 53- Major Works.

**11.11.4** The Outlay and Expenditure for the 12<sup>th</sup> Plan and the Tentative Budget provision during the 2014-15 is as follows:

(₹ in lakh)

Disaster Management	Approved Outlay for the 12 <sup>th</sup> Plan	Actual Expenditure 2013-14	Budgeted Outlay Annual Plan- 2014-15	Anticipated Expenditure 2014-15	Proposed Annual Plan- 2015-16
<b>Total</b>	<b>618.00</b>	<b>56.00</b>	<b>60.00</b>	<b>60.00</b>	<b>60.00</b>