

**GOVERNMENT OF MEGHALAYA
PLANNING DEPARTMENT**

No. PLR. 109/2008/42

Dated Shillong, the 4th November, 2008.

To,

1. All Principal Secretaries/ Commissioner & Secretaries/ Secretaries to the Government of Meghalaya, Shillong.
2. All Heads of Development Departments, Government of Meghalaya, Shillong.
3. All Deputy Commissioners, Government of Meghalaya.

Subject :- Preparation of Annual Plan and District Plans for 2009-10.

Sir,

I am directed to refer to D.O. letter No. M-13040/38/2008-SP-Coord. Dated 22-10-2008 received from the Secretary, Planning Commission and to say that the Planning Commission has fixed the following time-table in respect of the finalization of Annual Plan 2009-2010 :-

Official level resource discussions	1 st to 30 th November, 2008.
Last date of receipt of draft Plan documents from State and Union Territories	30 th November, 2008.
Two day Working Group discussions	1 st December, 2008 to 7 th January, 2009.
Deputy Chairman-Chief Minister level discussions	January – February, 2009.
Issue of finalized sectoral outlays and scheme of financing	Within ten days of the above meeting.

2. In view of the above, Planning Department has decided to fixed the following schedule for the Annual Plan 2009-10 exercise :-

Receipt of recommendation of the State Planning Board.	10 th November, 2008.
Last date for submission of District Plans by the different Districts	10 th November, 2008
Last date for submission of Draft Plans by different Departments	12 th November, 2008
Compilation & finalization of Draft State Annual Plan 2009-10	25 th November, 2008
Submission of Draft Annual Plan 2009-10 to Planning Commission	30 th November, 2008.

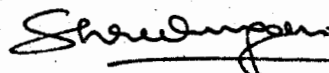
3. The District Plans for 2009-10 by the various Districts should be prepared in accordance with the guidelines of the Planning Commission. **The Deputy Commissioners/ District Planning Officers are instructed to submit a soft copy along with 5 (five) hard copies of the District Plan to the undersigned by the 10th November, 2008 positively and also to ensure that a copy of the District Plan is circulated to all the Development Departments so that they can incorporate the same within their sectoral Plan proposals.**

4. All Development Departments are also requested to start the exercise of preparation of the Annual Plan proposals for 2009-10 and a brief write up in MS Word along with the Statements in MS Excel as per the formats enclosed herewith may kindly be prepared. **All Departments are to ensure that the general guidelines of the Planning Commission are adhered to and that the proposed outlay of each sector should be approximately 30 percent above the current year's (2008-09) approved outlay.** Two hard copies of the completed draft sectoral Plans along with a soft copy of the same may be submitted to the undersigned within the stipulated date, as indicated above.

5. This matter may kindly be treated as '**MOST IMMEDIATE**'.

Yours faithfully,

Encl :- as above.



[Dr. Shreeranjana]

Commissioner & Secretary to the Government of Meghalaya,
Planning Department.

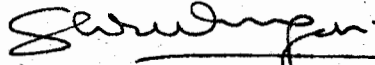
Memo No. PLR. 109/2008/42-A

Dated Shillong, the 4th November, 2008.

Copy to :-

1. P.S. to the Chief Minister for kind information of Chief Minister.
2. P.S. to the Chairman, Meghalaya State Planning Board for kind information of Chairman.
3. P.S. to the Chief Secretary to the Government of Meghalaya for kind information of Chief Secretary.
4. P.S. to the Additional Chief Secretary to the Government of Meghalaya for kind information of Addl. Chief Secretary.
5. The Commissioner & Secretary, Meghalaya State Planning Board, Shillong for information and necessary action.
6. The Director, Programme Implementation & Evaluation Department, Government of Meghalaya for information & necessary action.
7. The Joint Secretary to the Government of Meghalaya, Finance (EA) Department, Shillong.
8. All District Planning Officer of Meghalaya for information & necessary action.
9. The Senior Monitoring Officer & Ex-officio Joint Secretary to the Government of Meghalaya, Planning Department.
10. All Planning Officers & Ex-officio Under Secretaries to the Government of Meghalaya, Planning Department.
11. The Project Director, S&T Cell, Planning Department for information & necessary action.
12. All Research Officers/ Assistant Research Officers/ Research Assistants, Planning Department for information & necessary action.

By order etc.,



Commissioner & Secretary to the Government of Meghalaya,
Planning Department.
